



THE OPTIONS CLEARING CORPORATION

#18615

TO: ALL CLEARING MEMBERS

FROM: DAVID H. HARRISON – DIRECTOR, MEMBER SERVICES

DATE: DECEMBER 16, 2002

SUBJECT: SINGLE STOCK FUTURES DELIVERY INFORMATION

In anticipation of the December 2002 delivery process for Single Stock Futures, the following information will be pertinent to Clearing Member activities. Please refer to ENCORE™ help for details on the operation of individual screens.

Expiration Friday

- Single stock futures expire on the 3rd Friday of the month.
- Post trade adjustments are accepted until 7:00 p.m. CST.
- Last MTM is calculated based on Exchange settlement price.

Data Service Records/Reports

- Allocation (371) and Delivery (922) data service records are produced with a T+3 settlement date.
Note: The Allocation record takes the position down and the Delivery record tells what to receive/deliver. Gross positions will produce both Allocation and Delivery records. There is one allocation record per contract but there could be multiple delivery records due to a Corporate Event.
- Delivery Advice and Cash Settlement reports are produced showing the delivery information for T+3 settlement
- CNS file is sent to NSCC with all delivery information.

Margins/Settlement

- Clearing margin is collected on the expired positions on T+1.
- NSCC take over the guarantee of delivery at midnight T+1.
- Expired positions are dropped off of data service and reports on T+1, unless the product is pending delivery. If pending, the positions will remain on the data service and reports until a settlement date is determined. Clearing margin will continue to be collected on those expired positions.

- Firms will receive physical delivery reports from the NSCC/DTCC until settlement date.

CLEARING MEMBERS ARE REQUESTED TO IMMEDIATELY ADVISE ALL BRANCH OFFICES AND CORRESPONDENTS ON THE ABOVE.

Address questions regarding this memo to Member Services at 800/544-6091. Within Canada call 800/424-7320.